

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

May 15, 2006

CALL TO PODIUM:

Jim Arnoult or
Wally Debord

RESPONSIBLE STAFF:

Jim Arnoult
Wally DeBord

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item
is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract for the Purchase and Installation of Emergency Equipment for Police Vehicles (\$50,047)

SUPPORTING BACKGROUND:

The City currently has six (6) police cars on order. Four (4) of these units are replacement vehicles, and two (2) of these units are new vehicles approved in the 2006 Budget. These vehicles will need to be equipped with emergency police equipment after they are delivered to the City.

Specifications were prepared by the Public Works Department Fleet Maintenance staff and Police Department staff. A bid package was prepared and advertised April 19, 2006. Bids were opened on May 5, 2006, and the following bidders responded:

Major Police Supply	\$50,047.00
Warnock Fleet	\$50,235.00
Assurance Technology	\$50,393.00

Staff recommends that the bid be awarded to the lowest bidder meeting specifications, Major Police Supply, 47 North Dell Avenue, Kenvil, New Jersey 07847. Funding is available in the Vehicle Replacement Fund for four (4) replacement vehicles and in the Operating Budget for two (2) new vehicles added to the fleet in the FY '06 Budget.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: May 15, 2006

AUTHORIZING

Purchase ☐ Award Contract ☒ Transfer Funds ☐ Negotiate/
Execute a Contract ☐

BID INFORMATION:

Advertisement Date April 19, 2006
Newspaper(s) Gaithersburg Gazette
Bids Opened/Tabulated (date) May 5, 2006

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

The purchase and installation of police emergency equipment on six (6) police vehicles

CONTRACTED/PURCHASE FROM:

Company Name: Major Police Supply
Street Address: 47 North Dell Avenue
P. O. Box Number

City/State/Zip: Kenvil, New Jersey 07847

CONTRACT/PURCHASE AMOUNT: \$50,047.00

Check One: In the Estimated Amount of ☐ Not to Exceed ☒

FUNDS TO BE EXPENDED FROM: Operating Budget ☒ Capital Improvements Budget ☐

Account Number: VERF 310700: \$31,989 1211-596000: \$18,058.00
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ☒ Not available ☐

[Signature] 5/11/06
Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A
CONTRACT FOR THE PURCHASE AND INSTALLATION OF
EMERGENCY EQUIPMENT FOR POLICE VEHICLES

WHEREAS, an invitation to bid for the purchase and installation of emergency equipment for six (6) police vehicles was duly advertised in the April 19, 2006 issue of the Gaithersburg Gazette, and sealed bids were opened May 5, 2006; and

WHEREAS, the Mayor and City Council have determined to award a contract to the lowest bidder meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to award a contract for purchase and installation of emergency equipment on six (6) police vehicles to Major Police Supply, 47 North Dell Avenue, Kenvil, New Jersey 07847, in the amount of Fifty Thousand Forty-Seven Dollars (\$50,047); said funds to be expended from the Operating Budget.

ADOPTED by the Mayor and City Council this 15th day of May, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 15th day
of May, 2006.

David B. Humpton, City Manager